



Rotary Club of Mundaring (Inc) • PO Box 51, Mundaring WA 6073 • ABN 37 300 283 844 MOBILE: 0428 460 179

ROTARY MUNDARING SUNDAY MARKETS CONTACTS: Geoff Francis and Karen Beale-Jamieson

Rotary Mundaring Sunday Markets are held on the second Sunday of every month (March to November)

Rotary Mundaring Twilight Markets are held on the second Saturday of December & February (separate application)

PLEASE RETURN THIS APPLICATION FORM WITH PAYMENT (USE BLOCK LETTERS)

PLEASE NOTE: APPLICATIONS MUST BE RECEIVED WITH PAYMENT BY THE 28TH OF THE MONTH PRIOR TO THE MARKET

MONTH OF MARKET

MAR APR MAY JUN JUL AUG SEP OCT NOV DEC

YOUR DETAILS

Business Name (if applicable) ABN

Given Name Surname Email

Address Suburb Postcode

Phone (Home) Phone (Work) Mobile

MARKET DETAILS

DETAILS OF PARTICIPATION: (i.e. stall, display, activity)

Please describe what you will be selling/exhibiting/type of music if busking or a similar activity.

VEHICLE REG. N^o

AREA OF STALL REQUIRED

Standard 3m x 3m

FEES (please select the applicable box) MAXIMUM FEE \$80			
Stall \$50 <input type="checkbox"/>	Stall + Tent (if available) \$70 <input type="checkbox"/>	Powered Site \$55 <input type="checkbox"/>	Hall \$55 <input type="checkbox"/>

Regular Stallholders who book for a minimum of three markets in advance will receive a \$10 per month discount!

TERMS AND CONDITIONS: Payments: Rotary Club of Mundaring Inc. BSB: 633000 A/C 135196194

Fees are non-refundable once application is accepted. Cancellation of already allocated sites requires seven days' prior notice to the market date by email or text to the market administrator. Upon request, booking could be transferred to next desired market date. Rotary Mundaring Sunday Markets may accept or reject any application at its sole discretion. Rotary Mundaring Sunday Markets at its sole discretion may change allocation of a stall. Stallholders vending any foodstuffs/drinks must acquire a licence from the Mundaring Shire **through the Market Administrator**. Stallholders must complete an 'Incident Report Form' (available from Market Safety Representative) for each incident that may involve a claim on the day of the incident.

Signature

Print Name

Date of Application



PLEASE ABIDE BY THE FOLLOWING GUIDELINES TO ALLOW US TO WORK TOGETHER
IN MAKING THE ROTARY MUNDARING SUNDAY MARKETS A SUCCESS

SETUP

BUMP IN FROM 7.00 AM AND STALL HOLDERS MUST NOT SET UP BEFORE THE ROAD IS CLOSED.

Stalls must be set up by 8.45 am and vehicles must be removed from the area by 8.30 am. Stalls not occupied by 9.00 am may be re-allocated.

PARKING

Stallholders are required to park vehicles (after 8.30 am) **at least 75m away** from the market area to allow buyer access. Some areas to be used may include far (east) end of Craig Street and the vacant parking area next to the telephone exchange. Parking along Jacoby Street is also available. Failure to remove vehicle from market area when requested may result in banning from the markets

HEALTH AND SAFETY

Stallholders are responsible for the safety of public within the allocated stall area and for the safety of products sold.

Stallholders must ensure that all shelters, cabanas, umbrellas, tables, display boards etc. are adequately secured and comply with all safety regulations as requested by the Mundaring Sunday Market officials. Soft objects (sandbags or plastic water containers) must be used as hold-downs. No pegs.

Keep walkways clear and report any hazards to the Rotary duty officer at the information station.

All stallholders vending any foodstuffs/drinks (whether prepared on site or not) must comply with public health guidelines.

Smoking by stallholders in the Nichol Street market area at the Rotary Mundaring Sunday Markets is discouraged by management.

CLOSING AT 2.00 PM AND CLEANUP

PLEASE REMEMBER THAT YOU MUST FULLY PACK DOWN YOUR STALL BEFORE BRINGING YOUR VEHICLE INTO NICHOL STREET AFTER 2.00 PM. Please use flashing lights in the Nichol Street market area at all times.

BOOKINGS AND PAYMENT

EMAIL PREFERRED to:
markets@rotarymundaring.org.au

OR

PO Box 51, Mundaring WA 6073

PAYMENT CAN BE MADE ELECTRONICALLY TO:

Rotary Club of Mundaring Inc.
BSB: 633-000 Account: 135 196 194
Please include name, business name and month of market in payment reference.
IMPORTANT: Please email details of the transaction to:
markets@rotarymundaring.org.au

- > Applications to sell goods that compete directly with local shops that may be opening on market day will not be accepted.
- > Acceptance of all stallholders is subject to approval of managers.
- > Every effort is made to locate the stallholders where requested but the managers reserve the right to locate all stalls.
- > Stall holders' vehicles must be parked **at least 75m away** from the market area to allow parking for buyers.

ROTARY MUNDARING SUNDAY MARKETS ARE HELD ON THE SECOND SUNDAY OF EACH MONTH FROM MARCH TO NOVEMBER . SELLING TIMES ARE 9.00 AM –2.00 PM.

APRIL TO OCTOBER NICHOL STREET MUNDARING, NOVEMBER TO MARCH SCULPTURE PARK

ROTARY MUNDARING TWILIGHT MARKETS ARE HELD ON THE SECOND SATURDAY OF DECEMBER & FEBRUARY.